



**Exbourne Church of England  
Primary School**



**Dartmoor**  
MULTI ACADEMY TRUST

dartmoor **df** federation



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MULTI ACADEMY TRUST



**Working together to be the best we can be.**

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**Exbourne C of E Primary School**

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As a small, rural Primary, Exbourne prides itself on its warm and welcoming atmosphere and also its strong connections with the local community.

Our school is part of the Dartmoor Federation, including Okehampton College, Boasley Cross Primary School, Bridestowe Primary School, Highampton Primary School, Lydford Primary School and Northlew Primary School. The Dartmoor Federation has provided many additional opportunities for our schools to support and work together. As a result, we have been able to offer a range of enrichment activities, often combining our pupils for experiences, such as Theatre trips and residential trips to Heatree and Bristol. Pupils also have the chance to join the Federation netball and football teams, which compete in a league against other local, larger primary schools. In January 2018 the Dartmoor Federation joined the Dartmoor Multi Academy Trust (MAT) which includes Tavistock College, Holsworthy College, Black Torrington Primary School, Bridgerule Primary School, Bradford Primary School, South Tawton Primary School, North Tawton Primary School, Chagford Primary School and Okehampton Primary School.

Exbourne has provided education for the local community for over 100 years. The original Trust Deed establishing the school in 1838 by the Church of England, recognised the importance of learning long before the main Education Act of 1870.

We sincerely hope your child will enjoy the time they spend at Exbourne and within our Federation Family. All staff endeavour to support pupils to be the best they can possibly be. Learning is a partnership, and we aim from our first meeting, to establish good communication between home and school to make sure pupils achieve their full potential.

Our School has the highest expectations of each child and we encourage our pupils to achieve academically and to become active contributors to society. Learning is a lifelong process and we aim to place sound foundations for all our pupils to gain success in their future lives.

As a competitive school, competition is actively promoted, and all pupils are supported to participate in a range of festivals and tournaments. At Exbourne, we aim to create a safe and secure environment in which everyone, regardless of background, colour, religion or disability is valued and supported.

As a Church School, Christianity is promoted as a way to live our lives. Services are held regularly in St Mary's Church. Local ministers often lead worship and support the moral and spiritual development of our pupils.

## Exbourne Church of England Primary.

Exbourne is a designated Church of England VC School. The school buildings have been extended and altered over the years, to create the two buildings we have today. St Mary's is adjacent to the school site and pupils simply go through a small gate at the side of the school to enter the Churchyard and Church.

Church of England Primary Schools were primarily established to serve their local communities. Today, Exbourne continues to play an active role in the villages of Exbourne and Jacobstowe, with many of our pupils now choosing to come from further distances.

## Our School Vision

### **Live, love, learn**

*Let us spur one another to acts of love and good deeds.*

*Hebrews 10:24*

- Live our lives as a good citizen of our school, community and world. Be kind to one another, look after our environment and support one another.
- Love the world and people around us. Show care, compassion and kindness to all. Love our school, community and world.
- Learn to the best of our abilities. Accept challenges, learn from mistakes and be resilient.

## Our School Rules

- We take responsibility for our learning and help others to do the same
- We try our best and take pride in all that we do
- We will listen respectfully to one another to make sure we all feel valued.
- We speak and act kindly and patiently.
- We are happy to take part in a wide range of activities.

## Positive Behaviour Policy

At Exbourne, we aim to positively encourage teamwork and good behaviour. Through our school Houses, Tamar, Torridge, Okement and Exe, we encourage pupils to work as a team, rewarding politeness, courtesy and consideration.

Good behaviour is actively rewarded and, at the end of each half term, the House with the most points receives a negotiated reward, this is determined by the School Council and activities have included: playing of board games, cooking, additional play, discos, Poddely and time on the iPads.

## School structure

Our school has three classes, an Early Years Foundation Stage and Key Stage 1 class, a Year 3/4 class and a Year 5/6 class.

Class 1 – Miss Whiteley / Miss Bryant

Class 2 – Ms Sykes

Class 3 – Mr Waites

Mrs Furneaux, Mrs Phillips and Mrs Head work across the school supporting each class as required.

Our mixed-age classes at Exbourne work exceptionally well. Teachers allow children the opportunity to work within a group at a similar working level to themselves, whether they are in an older or younger age group. This ensures that the educational needs of your child are met.

As a small school, every teacher knows each child, their strengths and weaknesses, which makes the transition to a new class smoother and easier for both children and staff.

All staff are aware of children's individual needs, allowing them to adapt work accordingly.

## Our School Day

Time	
7.50am	Breakfast club
8.50am	Parents are welcome to leave children at school
9.00am	Morning registration
9.10am	Lessons
10.40am	Break
11.00am	Lessons
12.30pm	Lunch
1.30pm	Afternoon registration followed by lessons
3.00pm	Worship
3.30pm	End of school day
4.30pm	After school clubs finish

## Morning Arrival

Breakfast club is offered from 7.50am for a small charge to cover food costs.

Our school day starts at 9.00am, all staff are in the playground from 8.50 am, at which time you are welcome to leave your children. If you arrive at school prior to this time you will need to stay and supervise your child.



## *Breaktime*

To encourage healthy eating, all of our children enjoy fruit during our morning break. Reception and Key Stage 1 children benefit from the Government's Free Fruit and Veg Policy whilst Key Stage 2 children bring in a piece of fruit from home.

All under five's are entitled to free milk each day if their parents have registered them on the Cool Milk website [www.coolmilk.com](http://www.coolmilk.com) . After the child's fifth birthday parents may choose to pay for their child to continue to receive milk on a daily basis.

## *Lunch time*

Our children all sit together in our school hall to eat lunch. School meals are available every day and are cooked in the kitchen at Okehampton College. There is always a choice of meal including a vegetarian option, baked potato or sandwich. The kitchen staff at Okehampton College are allergen aware and are happy to provide allergy information on request. All children in Foundation and Key Stage 1 are eligible for free school meals.

If you prefer to send your child with a packed lunch please be aware that we are a **NUT FREE** school due to severe allergies amongst our children.

## *Home time*

The school day finishes at 3.30pm. All children are collected from the Church yard via the school side gate.

## *After school clubs*

We offer a wide range of extra-curricular activities after school including sports, music, arts and outdoor education to name a few. The clubs offered change on a termly basis, so look out for the school newsletters for information.

Most clubs are free as they are run voluntarily by the school staff. There may be a cost if the club is run by an outside agency.

## *Absence reporting*

If your child is unwell and will not be attending school, please inform the school by 9.30am on each day of your child's absence.

We do encourage medical appointments to be made outside of school hours but understand that this is not always possible. If your child has an appointment during the school day, please let the School know in advance and appointment cards or letters will need to be seen by the Class Teacher or School Administrator and an absence request form filled in.

## *Music lessons*

We have music teachers who deliver lessons during school time. Details are available from the School Office, but all payments and arrangements must be made directly with the teacher.

# Curriculum

The school's curriculum promotes and sustains a thirst for knowledge and understanding, and a love of learning. It covers a wide range of subjects and provides opportunities for academic, technical, creative and sporting excellence. We feel it has a very positive impact on all pupils' behaviour and safety, and contributes very well to pupils' academic achievement, their physical well-being, and their spiritual, moral, social and cultural development.

Sample timetable for Class 1

<b>Monday</b>	Phonics	Maths	B	English	Leap into Life	Lunch	Guided reading	Science/Computing		Worship
<b>Tuesday</b>		Maths	R	English				Topic/Music		Worship
<b>Wednesday</b>		Maths	E	English				Forest School		Worship
<b>Thursday</b>		Maths	A	English				Art/RE		Worship
<b>Friday</b>		Maths	K	English	PSHE	Worship	PE	PSHE/ Golden Time		

## *P.E and Sport*



All of our children get to take part in a variety of activities and sports throughout the academic year, some of which are led by either teaching staff or others by outside coaches. We employ a PE specialist to lead sport and healthy lifestyles across the school and every year we take the whole school for 12 weeks of swimming lessons at Aqua Stars. We have received the Gold award for Primary Sport in 2018 and 2019. Awards for 2020 were suspended due to Covid 19.

We attend a number of events, hosted by neighbouring primaries, such as Cross Country, Multi-skills, Orienteering, Tag Rugby, Cricket, Rounders, Football and Netball. For the children in Key Stage 2 there is also the opportunity to join the Dartmoor Federation netball and football teams.

## *Forest Schools*



Forest Schools is offered to all of our children throughout the academic year using the woodland area at our playing field. During these sessions children develop teamwork skills as well as individual skills, through activities such as animal shelter building, nature hunts, art and simply exploring and enjoying outdoor learning.

## Safeguarding

All staff and volunteers at Exbourne Primary School are committed to safeguarding. Staff attend regular safeguarding training and work hard to maintain a safe and secure environment for the children to be in. Volunteers who come into school and assist with driving to events, have had full DBS checks.

If you would like more information regarding our Safeguarding Policy, please speak to our Head of School, Mr Adam Hill, who is our designated member of staff for Child Protection.

## Parents and Friends Association

A very active Parents and Friends Association exists and the committee meets regularly to organise events. The committee is elected at an Annual General Meeting. The aim of the Association is to raise funds to improve the facilities and resources for our children. Funds raised by the Association have provided a wide range of expensive equipment and minor improvements. Over the years the PFA has provided iPads; Poddely; paid for coaches for trips; and new tablets.

New parents are warmly invited to join our meetings and the activities organised by the Parents and Friends Association. A board is displayed on the gate to remind parents about meetings and events.

## Visitors



Visitors have a valuable role to play and contribute to our learning. They deliver talks and workshops across a wide range of subjects, giving us access to outside experiences and expertise.

We welcome visits from parents who can come and talk to us about their professions or interesting hobbies.

## Uniform

All of our uniform with a logo is available to order directly through the school.

### Boys

Black/grey trousers

White school polo shirt

Red school sweatshirt with logo

Plain socks

Sensible black footwear – shoes rather than trainers and no open toes

Smart black/grey shorts may be worn in the summer

### Girls

Black/grey skirts, dresses or trousers  
White school polo shirt  
Red school sweatshirt or cardigan with logo  
Plain socks/tights  
Sensible black footwear – shoes rather than trainers and no open toes  
Red and white checked dresses may be worn in the summer

#### P.E Kit

Black shorts  
Black jogging bottoms  
Red school t-shirt with logo  
Trainers  
Hooded sweatshirt with logo (optional)

Please ensure your child has a coat in school at all times – we encourage active playtimes whatever the weather. Coats with the school logo on are available to purchase.

#### Jewellery

Jewellery should not be worn at school. Studs may be worn in ears, but these should be removed for physical activities. The school will take no responsibility for any items of lost jewellery.

## *Contacts*

Unfortunately, accidents do happen. Children who are involved in an accident will be taken for medical treatment and parents will be contacted if appropriate. It is therefore important that any change in the information concerning your child's doctor and your daytime telephone number, should be notified to the school immediately in order to prevent difficulties in an emergency. It is imperative that we have at least two contacts, preferably three, recorded in the School Office, so that we can contact you at any time. This may include your child forgetting their PE kit to advising you of an accident or illness.

Please update us immediately if contact details change.

## *Emergency Closure*

If the school will not be opening due to bad weather, a text will be sent in the morning, a notice put on the website and Radio Devon informed.

## *Transfer to Secondary School*

The majority of our children transfer to Okehampton Community College, at the age of eleven. Parents will receive detailed information from the Local Authority on this matter.

The Staff who teach Year 7 children visit us during the final year and the children visit the College. This enables smooth transition from the primary to secondary phase of your child's education. Due to the college being part of the Dartmoor Federation, pupils from Exbourne now have an enhanced transition period at the end of the summer term.

## Visits from Prospective Parents

Mrs Chapman, our School Administrator; is always available to welcome visitors to our school. We consider ourselves to have a friendly, family orientated environment for educating your child, so if you would like to make an appointment to come and see us, please contact the School Office on 01837 851205. Our office hours are 8.30am – 3.45pm Monday-Friday during term time.

